



APPLICATION FOR EXTERIOR IMPROVEMENTS

Your exterior improvement application must be submitted and APPROVED before you begin your project. We cannot approve any application submitted without adequate information.

Please complete the following information and submit this with plans, drawings and/or literature to:

Willow Grove of Dublin Condominium Association
c/o Patterson, Merkle Company LLC
4900 Reed Road, Suite 230, Columbus, OH 43220

Name _____

Address _____

Daytime Phone _____

Type of Improvement(s) Requested:

- | | |
|----------------------------|------------------|
| _____ Window(s) | _____ Entry Door |
| _____ Door Hardware/Locks | _____ Storm Door |
| _____ Exterior Light(s) | _____ Patio Door |
| _____ Landscaping | _____ Patio/Deck |
| _____ Other, Explain _____ | |

Contractor to Perform Work _____

Other/Specifications: _____

Estimated completion date for project(s) _____

Please check the community policies and procedures for specifics pertaining to Willow Grove of Dublin and note that all improvements must occur within your Limited Common Area. Please do not store building materials in vacant parking spaces.

Your application for Exterior Improvements _____(was)_____ (was not) approved.

Signature of Agent or Association Director

Date

Applications that deviate from pre-approved plans will have to be inspected by the Association Board, which could take up to 30 days to complete the application review. After you have received approval from the Association, contact the City of Dublin to receive your permit (if necessary). Also, be sure to read your community policies and procedures before you proceed. The City of Dublin will require an approval letter from the Association and a site plan depicting your Unit and It's Limited Common Area. Site Plans are contained in the amendments of your Declarations and By-Laws which you received at closing.